

## Release Notes

Each WingateWeb Conference™ release includes a variety of new features and improvements. These Release Notes explain the major changes for recent Conference releases.

Note: [WingateWeb](#) is part of [ActiveEvents](#), a division of [The Active Network](#).

### 6.0 - October 2009

#### ActiveEvents Console

The new ActiveEvents Console provides single-sign-on access to all the Conference events managed by your organization. Within the ActiveEvents Console, authorized event administrators can:

1. Create new Conference events.  
Each new event is assigned a deployment which controls the basic properties of that event. (Event creation requires purchase of multi-event capability, as explained under [Multi-Event Conference](#) below.)
2. Add administrator user accounts.  
Administrators are assigned full access or limited access.
3. Assign administrators as event owners with the appropriate security role for each event.  
For more information on administrators, see [Administrator Account Management](#).

Assigned event owners can:

1. View general details for the Conference events for which he or she is an assigned owner.
2. Assign other administrators as event owners.
3. Click to go to an assigned event.  
The system opens the Conference Admin Tool for that event in a separate web browser window or tab.

Once an event owner is working the Admin Tool for an event, the owner can use a new Global tab within Conference to complete these tasks related to the Console:

1. View his or her assigned Event List and go to the Admin Tool for those events.
2. View a list of administrator accounts that were created in the Console.
3. Return to the Console.

For instructions on using the Console and these new Conference features, please see the [ActiveEvents Console user document](#).

#### Multi-Event Conference

The Console lets you access multiple Conference events from within a single application. WingateWeb creates each Conference event for you using a unique deployment. (A deployment is a specific release of Conference software and a separate branch of code.)

If you purchase Multi-Event Conference capability (also referred to as multi-schema), you (an administrator with full access) can create new Conference events on your own. With Multi-Event Conference enabled, WingateWeb sets up one or more deployments and creates the first event for each deployment. Then, a full access administrator can create new events as allowed in your Statement of Work.

#### Administrator Account Management

Administrator users are now created and managed primarily at the Console level; however, the functionality still exists to create and manage users in each Conference event.

When a new administrator is created in the Console and assigned a security role for a Conference event, the administrator's user account is automatically created in the Conference Admin Tool for that event when the event is accessed through the Console. The associated security role(s) also are assigned automatically. If the administrator's data is edited in a Conference instance (such as username, password, and security role), the change is uploaded to the Console and then populated to any other Conference instances for which this user is an assigned administrator.

If a new user account is created in the Conference Admin Tool and is assigned one of the following security roles, a new user account is also automatically created in the Console: System Administrator, User Administrator, Content Administrator, Exhibitor Administrator.

### **Copy Conference Event Data**

The new Copy Event Wizard lets you quickly copy data and configuration settings from one event to another. This is especially useful if you are setting up a new event that is similar to an existing one. You can choose to copy the following types of settings and data:

1. General - custom fields, custom field locations, custom reports, global event preferences, predefined emails, standardized companies, security roles, static text
2. Registration - attendee type roll-ups, registration packages, registration paths
3. Content - call for papers paths, content roles, content tasks, sessions, session types
4. Exhibitor - exhibitor registration path, exhibitor roles, exhibitor tasks, exhibitor packages

You can choose to copy all items in a certain category (such as all custom fields), or drill-down and choose just specific items (such as only selected custom fields).

As an item is copied, all dependencies are also copied. (For example, if a registration path is copied, the system also copies all of the attendee types, registration packages, custom fields, and emails associated with that path.)

To view this new copy feature, go to Setup > General > Initial Setup > Copy Event Wizard. For instructions on copying from one event to another, please see the [Copy Event update document](#).

### **Logo Upload**

Event administrators can apply simple branding to end-user applications by uploading a logo. The branding template is configured to pull in the logo as the header image.

To upload the logo for an event, go to Setup > General > Event Branding.

### **Registration Path Management**

These changes have been made to Registration Paths:

1. An administrator can now close registration for each registration path separately. To do this, the administrator marks the Reg Path Closed field and then enters text in the Reg Path Closed Message field. People who qualify for a closed path see the closed message instead of the first page of the path. (To view these new fields, go to Setup > Users > Reg Setup Wizard > Paths, then click on the path name and look at the General Path Setup page.)
2. If a person does not qualify for any registration path, he or she is sent to the lowest path on the path hierarchy list. (Previously, the person was sent to the reg path that has ID=1, which was not intuitive and made it difficult to control which users go to which paths.)

### **SCPS Optimization**

Several changes have been made to the Session Catalog and Personal Scheduler to streamline the process. For example, extra .jsp files have been removed to create a better user experience, schedule information and alternative options display in a tab view, and Back buttons have been added certain views for easier navigation.

### **Web Analytics Setup Improvements**

Setup for Web Analytics has been improved to make it easier to understand the required setup data:

1. Two new fields have been added on the Analytics setup page:
  - Event Name. This short name differentiates traffic from multiple events in the SiteCatalyst reports suite. (This field shows the name entered in the Abbreviated Event Name field in Setup > General > Initial Setup > Event Information.)
  - Event Identifier for Order ID. This ID is pre-pended to the invoice ID and must be unique per event to track all orders in SiteCatalyst. For simplicity, we recommend this be identical to the Abbreviated Event

Name above. (This field shows the ID entered in the Event Identifier for Order ID field in Setup > Users > Reg Setup Wizard > Global Settings.)

2. These two section headings have been added to the Analytics setup page separate the fields used for different types of analytics setup: “Google Analytics” and “Site Catalyst”

To view these changes, go to Setup > General > Initial Setup > Event Analytics.

#### **Easier Access to Release Notes**

Within the Conference Admin Tool, these Release Notes may be viewed by choosing Help > Release Notes from the top menu bar.

#### **Survey Setup Instructions**

If you use the Surveys module, a new document is available to help you learn how to create and publish surveys. You can learn about different survey types and question types, as well as survey reports. This new [Surveys document](#) is available on the WingateWeb product support site at [wingateweb.com/support](http://wingateweb.com/support).

For an extended list of issues resolved in the 6.0 release, choose Help > Release Notes in the Admin Tool.

**Note:** The Conference 6.0 release also includes the features and improvements that were introduced in releases 5.0 through 5.2 (October 2008 through July 2009).